**answer/address; accurately answer/address ALL part of the prompt/question, showing you have a clear understanding of the topic.**

**re-state; re-state prompt/question accurately & completely, in order to introduce the reader to the claim, idea, thesis, or position of your response.**

**explanation; explain your answer to the question (or the way you addressed the prompt) completely.**

**examples; use accurate, relevant, and effective examples and details that are focused on the topic of the prompt/question.**

*(organizational)***structure;**  **use a clear organizational structure that has a clear body & conclusion (intro is part of the “R”) that effectively keeps the response focused on the prompt/question.**

**R**

**A**

**S**

**E**

**E**