Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Directions: Use the information from Chapter 15.1 (pages 426-430) in your book to complete the chart & answer the questions below.

**Executive Office of the President**

what it is/does:

Made up of:

**Executive Departments**

what they are/do:

Made up of:

**Independent Agencies**

what they are/do:

Made up of:

1. What are the 3 defining features of a bureaucracy?
2. How do these features make the Federal government more effective & efficient?
3. How do these features make the Federal government less effective & efficient?